



State of Rhode Island and Providence Plantations

DEPARTMENT OF EDUCATION

Shepard Building
255 Westminster Street
Providence, Rhode Island 02903-3400

Ken Wagner
Commissioner

VACANCY NOTICE

DIVISION OF ACCELERATING SCHOOL PERFORMANCE

***DIRECTOR, OFFICE OF MULTIPLE PATHWAYS**

Min \$108,399 – Mid \$128,121

Posting Period: March 4- 17, 2016

The Rhode Island Department of Elementary and Secondary Education now uses SchoolSpring for all of our non classified job postings. Applications will only be accepted through SchoolSpring.com. [Sign up now](#) to begin your application so that you're ready to apply when jobs are posted.

Employment opportunities, application requirements and instructions posted at www.ride.ri.gov

Please note: Candidate selected to fill position will be required to submit official transcripts and will be required to pass and submit a pre-employment history criminal background check.

Please submit two (2) current letters of reference.

***Subject to FTE approval and available funding**

REASONABLE ACCOMMODATIONS FOR INDIVIDUALS WITH DISABILITIES CAN BE ARRANGED IN ORDER TO PERFORM THE ESSENTIAL FUNCTIONS OF THE JOB.

(Position is non-union, non-classified)

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION

NON-CLASSIFIED JOB DESCRIPTION

TITLE: Director, Office of Multiple Pathways

ORGANIZATIONAL CENTER: This position is located in the Division of Accelerating School Performance. This position reports directly to the Division Chief.

GENERAL STATEMENT OF DUTIES: Incumbent is responsible for leading, managing, and supporting school transformation efforts, secondary reform, career and technical education, charter school, adult education, and virtual learning environments.

LEADERSHIP, MANAGEMENT AND COLLABORATION: The functions of leadership, management and collaboration are to be integrated so as to achieve measurable results of better academic outcomes for Rhode Island's children. Innovation requires the integration of efforts from the entire Department. Must work in collaboration with other team members to support the Department's strategic plan's priorities, including extensive work with cross-functional teams and with community stakeholders.

SUPERVISION RECEIVED: Works in cooperation with colleagues with considerable latitude for the exercise of initiative and independent judgment; work is reviewed upon completion of results obtained and on collaborative process used in achieving results. The Director is subject to an annual performance assessment.

SUPERVISION EXERCISED: Facilitates, directs, coordinates and assesses the work of professional, technical, and support staff. Work is reviewed in process, as necessary, and upon completion for achievement of desired results and on collaborative processes used in achieving results.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED AND ESSENTIAL FUNCTIONS:

Directs the development of a system of pathways that will lead students to success in college, career and life.

Promotes statewide interagency cooperation that leads to increase access to learning and work opportunities for students.

Assures implementation of high school regulations by leading and collaborating with staff members to create guidance and professional development opportunities for schools to ensure compliance and implementation.

Assures the support and development of new service models that form innovative partnerships between business, communities, higher education institutions and K-12 public schools.

Promotes a comprehensive system of career and technical education in partnership with business and industry and other governmental agencies by integrating career and technical education in high schools, including revising career and technical regulations and programs.

Promotes strategies that decrease the number of students attending schools identified for federal intervention due to low academic performance.

Promotes development of statewide system of virtual environments that supports multiple strategies and enhances access and opportunities for youth and adults.

Telephone (401)222-4600 **Fax** (401)222-6178 **TTY** (800)745-5555 **Voice** (800)745-6575 **Website:** www.ride.ri.gov

The Board of Education does not discriminate on the basis of age, sex, sexual orientation, gender identity/expression, race, color, religion, national origin, or disability.

Expands representation on various work force development boards and teams to facilitate working relationships between schools, businesses and communities.

Seeks opportunities to write state, federal and privately funded grants.
Assists district assessments of potential barriers and opportunities with regard to increasing student achievement.

Manages a high quality charter sector and authorization process.

Administers Federal and State grants.

Performs related work as assigned.

REQUIRED QUALIFICATIONS

KNOWLEDGE AND SKILLS:

Knowledge of strategies to improve high school programming, CTE, higher education, charter schools and school transformation.

Knowledge of grant processes and procedures.

Knowledge of applicable Federal and State laws and regulations.

Skilled in coordinating and facilitating the work of staff and stakeholder groups.

Strong writing and speaking skills.

Skilled in working collaboratively.

Skilled in designing and delivering professional development opportunities.

Skilled in developing policies.

Skilled in communicating and interpersonal exchanges as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

EDUCATION: Master's Degree in Education.

EXPERIENCE: Five years of leadership/management experience in education at the local or state level.

OR: Any combination of education and experience that shall be substantially equivalent to the above.

**Must have own transportation and be available evenings and occasionally on weekends.
Reasonable accommodations can be made for individuals with a disability.**

March 2016